

# North Otter Elementary PAC Meeting Minutes October 28, 2021

**Minutes taken by:** A.Kollewe

**Attendance:**

K. Chilvers (KC) President	D.Black (DB)	L. Powell (LP) Treasurer
K. Savage (KS) Vice President	K. Brodie (KB) MAL	D. Woelders (DW)
A. Kollewe (AK) Secretary	H.Dunn (HD)	J. Sutlow (JS)
D.Brodie (DB)		

**1. Call to Order**

KC called for a motion to call the meeting called to order at 7:05pm  
Motion KS; Second KB. Carried.

**2. Land Acknowledgement**

Given by KC

**3. Welcome, Online Etiquette, Privacy Disclosure**

**4. Approval of Agenda**

KC called for a motion to approve the agenda as presented.  
Motion; KS. Second; KB. Carried.

**5.Approval of Previous Meeting Minutes dated Sept 28, 2021**

KC called for a motion to approve the PAC Minutes for the Meeting dated Sept. 28, 2021.  
Motion; KS. Second; LP. Carried.

**6. Message from Principal**

Thanked those who helped with the Bookfair and those that help with the Hot lunch as well as the donation of the fridge. Carmen Phelan has accepted a position at DW Poppy, Oct 29<sup>th</sup> will be her last day. Parent teacher interviews went well. Costume day tomorrow, a few fun things planned. Treats are ok as long as they are individually wrapped/store bought. Tomorrow is also Grade 6/7 immunizations. Remembrance Day will be a virtual assembly, Monday Aboriginal Veterans will also be recognized. Christmas video logistics are being worked out. School Action plan has been built around literacy, the plan will be posted on the school website when it's ready.

**7. Old Business**

a.Parking –KC

No Update

## **8. New Business**

### a. DPAC Update – KC

BCCPAC did a presentation. Talk about emergency kits, basics provide but anything extra can be supplied by PAC if needed. COVID 19 Mandates were discussed, no child will be refused public schooling if they cannot wear a mask. Nikomekel was chosen for a pilot project for after school care that would provide care in the child's classroom.

### b. Treasury Report - LP

LP talked to the accounts since last meeting. Received \$6340 for the Gaming grant. Discussion was had about what to use the Gaming grant for and the idea of accessible playground equipment for the school.

### c. Budget 2021/2022 (VOTE)

KC presented the budget, talked about fundraisers that will happen during the year and expenses anticipated.

VOTE

**Yays 7 Nays 0**

**Budget Approved**

### d. Fundraiser Updates -

- I. Fresh 2 U - \$2K in sales which gives us \$820
- II. Scholastic Bookfair – Just over \$6K in sales, gives us \$3600 in credit which we have 24 months to spend.
- III. Christmas Décor – Darvonda fundraiser, this year will be poinsettias only. Forms will come out late next week
- IV. Purdy's – Will be doing it this year again
- V. Art Cards by Kids – Kids art that can be put on Christmas cards (and other items)
- VI. Ralph's/JD Farms – Late November
- VII. Music Bingo Night brought up as an idea.

### f. Committee Updates

- I. Wellness – KC  
Supported World Teacher's day with some coffee and treats.
- II. Greenspace – KC  
No Updates
- III. Food Security (Breakfast/Lunch) – KB  
Issue with food running out really quickly and it's not for those that actually need it, this is not financially viable for the program to continue. Trying to figure out a happy medium on how to help the kids that need the program without making them feel nervous to access it.

IV. Hot Lunch Program – KC/KS

New fridge working well. If anyone has a mini fridge that they are getting rid of, the Lunch program could really use it.

**8. Open the floor for questions**

Discussion on the state of the field, KC will bring forward to Dan to see if it can be brought forward to the district.

**9. Adjournment**

KC called for a motion to adjourn the meeting at 8:28pm

Motion; KB. Second; HD. Carried.

**Next PAC Meeting November 23, 2021 @ 7pm via Zoom**

North Otter Elementary PAC  
General Account  
2021-10-28

**Opening bank balance, per statement** **\$ 21,127.69**

**Income**

Munch a lunch funds received	2,537.19
Fresh to you (in progress)	1,740.00
General donation	8.05
Breakfast club donation	300.00
Scholastic Cash deposit	4,383.45
Service fee reversal	
<b>Total Deposits</b>	<b>8,968.69</b>

**Expenses**

Munch a lunch expenditures	913.98
Wellness committee, National teacher appreciation day expenses	143.21
Bank service charges	
<b>Total withdrawals</b>	<b>1,057.19</b>

**Closing bank balance, per statement** **\$ 29,039.19**

**Outstanding Cheques**

801 Spring fair table reimbursement	10.00
851 Coleton Nelson Memorial Scholarship from 2020/2021	1,000.00
856 Scholastic Book Fairs Canada Inc	4,383.45
857 BC Agriculture in the classroom (FTU)	
858 Breakfast club expenses	55.60
<b>Total outstanding cheques</b>	<b>5,449.05</b>

**Adjusted October 28, 2021 closing balance** **\$ 23,590.14**

North Otter Elementary PAC  
Gaming account  
Oct-21

<b>Opening bank balance, per statement</b>		<b>\$ 5,722.06</b>
<b><u>Income</u></b>		
Gaming grant	6,340.00	
Account balance rebate		
<b>Total Deposits</b>	<b>6,340.00</b>	
<b><u>Expenses</u></b>		
156 BCCPAC annual fee reimbursement	75.00	
Bank service charges		
<b>Total withdrawals</b>	<b>75.00</b>	
<b>Closing bank balance, per statement</b>		<b>\$ 11,987.06</b>
<b><u>Outstanding Cheques</u></b>		
<b>Total outstanding cheques</b>	<b>0.00</b>	
<b><u>Adjusted closing balance, October 28, 2021</u></b>		<b>\$ 11,987.06</b>