

North Otter Elementary PAC Meeting Minutes

January 18, 2022

Minutes taken by: A.Kollewe

Attendance:

K. Chilvers (KCh) President	A. Matheson (AM)	L. Powell (LP) Treasurer
K. Savage (KS) Vice President	K. Windgate (KW)	D. Woelders (DW)
A. Kollewe (AK) Secretary	M. Oakford (MO)	H. Dunn (HD)
J. Sutlow (JS)	S. Spence (SS)	A. Younghusband (AY)
K. Cioffi (KCi)	A. Gates (AG)	

1. Call to Order

KCh called for a motion to call the meeting called to order at 7:05pm
Motion LP; Second AM. Carried.

2. Land Acknowledgement

Given by KCh

3. Welcome, Online Etiquette, Privacy Disclosure

4. Approval of Agenda

KCh called for a motion to approve the agenda
Motion; HD. Second; KS. Carried.

5. Approval of Previous Meeting Minutes dated Nov 23, 2021

KCh called for a motion to approve the PAC Minutes for the Meeting dated Nov 23, 2021.
Motion; KS. Second; HD. Carried.

6. Message from Principal

Conversations around gathering in smaller groups, what enhancements need to be made. N.O. still had co-horts in place and playground zones so there wasn't as big as shift backwards. Weekly newsletters go out with the current updates and protocols. The current description of "close contact" is ever changing. DW and JS have both had to cover classes with teachers being away, there is a staff shortage in the District so other schools are in the same position. In the event of a 20-25% attendance drop, the district and Fraser Health would be notified. It's important when your child is away to say if it is illness related or not so the absence can be recorded accurately and enhance cleaning measures in certain classes. DW talked about the mask mandate, how they are managing. A few staff changes, our custodian has moved on to Betty Gilbert. Custodian Adam is stepping in temporarily until the position is filled. Samantha Rogers will be joining us end of February until the end of the year as a full time SEA.

Discussion around the snow removal, this was an issue for everyone in the district. DW and students were out shoveling as much as they could, salting as much as they could.

7. Old Business

None

8. New Business

a. DPAC Update – KCh

No meeting in December and January meeting not until this Thursday.

We are still in need to fill the DPAC position, please let someone on the PAC know if you are interested. The meetings are on Microsoft Teams and can be done from your home, then you just give a summary at the PAC meeting.

b. Treasury Report - LP

Gifts Cards, Art Cards, and Darvonda all closed out in December.

Talked about the Munch a Lunch Credits we are holding onto because of the pause on Hot Lunch.

c. Fundraiser Updates - KCh

- I. Christmas Poinsettias – little hiccup on pick up but all turned out ok
- II. Purdy's – Went well, another one will run again for Easter
- III. Gift Cards – Finished in December
- IV. Art Cards – Big success, easy to do, staff enjoyed it
- V. West Coast Seeds – Kelly working on getting this going

f. Committee Updates

- I. Wellness – KCh
Adopted a family around Christmas, provided food and gifts.
- II. Greenspace – KCh/KCh
Not much update right now, outdoor painting will need to wait until less rain.
- III. Food Security (Breakfast/Lunch) – KCh
Considered essential so this will continue even when Hot Lunch is on hold
- IV. Hot Lunch Program – KCh
Currently on hold

8. Open the floor for questions

9. Adjournment

KCh called for a motion to adjourn the meeting at 8:03pm

Motion; AK. Second; JS. Carried.

Next PAC Meeting Feb 24, 2022 @ 7pm via Zoom

North Otter Elementary PAC
Gaming account
Jan-22

Opening bank balance, per statement		\$ 10,952.18
<u>Income</u>		
Account balance rebate		
Total Deposits	<hr/>	0.00
<u>Expenses</u>		
Bank service charges		
Total withdrawals	<hr/>	0.00
Closing bank balance, per statement		\$ 10,952.18
<u>Outstanding Cheques</u>		
159 Pancake Breakfast expense reimbursement		<hr/>
Total outstanding cheques		532.06
		<hr/>
<u>Adjusted closing balance, January 18, 2022</u>		\$ 10,420.12

North Otter Elementary PAC
General Account
2022-01-18

Opening bank balance, per statement **\$ 23,201.23**

Income

Munch a lunch funds received	1,636.86
Christmas card fundraiser	1,755.16
General donation	0.00
Breakfast club donation (dec & jan)	100.00
Service fee reversal	
Total Deposits	3,492.02

Expenses

Munch a lunch expenditures	0.00
Bank service charges	
Total withdrawals	0.00

Closing bank balance, per statement **\$ 26,693.25**

Outstanding Cheques

801 Spring fair table reimbursement	10.00
858 Breakfast club expenses	55.60
865 Munch a lunch expenses	227.98
866 NO Elementary (hot lunch for families in need)	25.00
867 Wellness train (otter family christmas)	508.88
Total outstanding cheques	827.46

Adjusted January 18, 2022 closing balance **\$ 25,865.79**