

# North Otter Elementary PAC Meeting Minutes

## April 14, 2022

Minutes taken by: A.Kollewe

### Attendance:

K. Chilvers (KC) President  
K. Savage (KS) Vice President  
A. Kollewe (AK) Secretary  
J. Sutlow (JS)

S. Spence (SS)  
L. Haladin (LH)  
K. Brodie (KB)  
O. Usykov (OU)

L. Powell (LP) Treasurer  
D. Woelders (DW)  
H. Dunn (HD)  
M. Moino (MM)

### 1. Call to Order

KC called for a motion to call the meeting called to order at 7:03pm  
Motion KB; Second KS. Carried.

### 2. Land Acknowledgement

Given by KC

### 3. Approval of Agenda

KC called for a motion to approve the agenda  
Motion; KS. Second; KB. Carried.

### 4. Approval of Previous Meeting Minutes dated Feb 24, 2022

KC called for a motion to approve the PAC Minutes for the Meeting dated Feb 24, 2022.  
Motion; KS. Second; KB. Carried.

### 5. Message from the Assistant Superintendent

Introduced himself, walked through a PowerPoint "Educational Programming in the DWP Region, Update Board Motions", went over the history of the discussion of Middle School in the DW Poppy area, 5 motions took place in Dec 2019. 1st was "Indigenous Students Board Motion", 2<sup>nd</sup> ACSS and Betty Gilbert, 3<sup>rd</sup> "Fort Langley Board Motion" (allow flexibility between Walnut Grove and DW Poppy), 4<sup>th</sup> Coghlan Fundamental Board Motion, 5<sup>th</sup> DW Poppy Board Motions". This 5<sup>th</sup> option is the topic of discussion. How do we increase enrolment so they don't lose programs. Went over why option to change it to a middle was removed. Discussed the DW Poppy Pac requests. Students leave for different education goals (Langley fine arts, Langley Fundamental or the private school system), the gym has been upgraded, collab spaces, breakfast program, window replacements, septic upgrades.

Next steps, staff will look into programming/choice/academies to increase educational opportunities, staff to take info back to PAC and board, staff to share info about ISP programming and encourage greater participation in Homestay applications. This can increase population in the schools and help funding. Talked about some other PAC ideas; can we expand the electrical program? What other apprenticeship programs does BCIT offer welding? Machining?

Langley doesn't have a tech focused highschool, is there an opportunity to make DW Poppy a Tech hub? Are there are programs in other schools that are so full we might be able to offer it and take the overflow? Mountain has IB, is that an opportunity for us if their IB program is full. Some suggestions from the floor to look into the popularity of an agricultural program and interest in Tech. Suggestions can be emailed to [mmoino@sd35.bc.ca](mailto:mmoino@sd35.bc.ca)

## **6. Message from Principal**

A thank you for the book fair. Mentioned there are 4 student teachers at the school, which has been a huge help to allow other teachers to work in other spaces. Gr 6/7 immunizations are approaching, these are NOT COVID vaccines, these are regular Gr.6 immunizations only done with parent permission. Gr 7 are being included as some missed last year.

Quickly touched on May 6<sup>th</sup> assembly, track, Welcome to Kindergarten, high school tours, grad walks, things that haven't happened in the last 2 years.

Touched on the field trips being planned for the end of the year; Cultus lake trip, Stillwood, Fort Langley, Zoo... the biggest challenge has been bussing.

2 big projects that are priority; mounting projectors and track around the field.

Talked about outside maintenance and projects so that we don't do it during the summer as that goes towards next years budget. Some garden work to be done and some attention to the Zen Den. At last count 47 registered for Kindergarten, overall count is slightly down but we will still have 16 divisions. There will be a posting for an intermediate teacher.

Volunteers are always needed especially at the end of the year for Sports day, track meet, grad farewell. There is a learning survey, gr 4 & 7 parents, please take a moment to fill this out, Dan included it in the last Newsletter. Feedback on new food guideline, this impacts the PAC fundraisers so it's important feedback is given.

Welcome to Kindergarten will be in person this year.

## **7. Old Business**

None.

## **8. New Business**

### a. New Food Guidelines for Schools - KC

Briefly went over the guideline, strongly suggest to fill out the survey. This is being proposed as a guideline and not a mandate. The guidelines would prevent most food based PAC fundraisers and Hot Lunch options.

### b. School Field Trips-Bussing – SS

Request to fund half the bill of the bussing which is \$4300. Cultus has doubled in price (\$12 is now \$23 per student) as private bussing was needed.

The current budget line item, bussing is \$2000 for the year for the school. This number may need to be raised for following years.

There was discussion about parent drivers for Zoo, and possibly asking teachers to put some of their \$200 class funds towards the primary trips.

Lots of discussion around bussing and the field trip opportunities, PAC will be donating \$2000 towards intermediate bussing while also gathering info from primary grades to see their needs for bus funds so we may also put money aside for that.

c. Treasury Report – KC

KC went over treasury reports.

d. Fundraiser Updates - KC

- I. Book Fair – Fall book fair \$3200 in credits, another \$3000 roughly in credits. We can hold on to these for a year and with the Indigo grant we should use that first.
- II. Hanging Baskets – Open now
- III. Neufeld’s Farms – Open for ordering next week, open for 2-3 weeks, may 17<sup>th</sup> delivery.
- IV. Freezie Fridays – Used to happen, maybe again?

d. DPAC Update

No Update

e. Committee Updates

- I. Wellness – KC  
Coffee and treats were delivered to the teachers before spring break.
- II. Greenspace – KC  
What Dan mentioned above with updating the garden and Zen Den. The playground is primary focused, trying to find ideas for intermediate. Discussion on the tires that were supposed to be planters but just has not happened. Sand still needs to wait for good weather.
- III. Food Security (Breakfast/Lunch) – KC  
No update.
- IV. Hot Lunch Program – KC  
Subway lunch coming up.

**9. Open the floor for questions**

**10. Adjournment**

KC called for a motion to adjourn the meeting at 9pm  
Motion; LP. Second; KB. Carried.

**Next PAC Meeting May 17, 2022 @ 7pm via Zoom**

North Otter Elementary PAC  
Gaming account  
Mar-22

<b>Opening bank balance, per statement</b>		<b>\$ 10,420.12</b>
<b><u>Income</u></b>		
Account balance rebate		1.95
<b>Total Deposits</b>		<b>1.95</b>
<b><u>Expenses</u></b>		
Bank service charges		1.95
<b>Total withdrawals</b>		<b>1.95</b>
<b>Closing bank balance, per statement</b>		<b>\$ 10,420.12</b>
<b><u>Outstanding Cheques</u></b>		
<b>Total outstanding cheques</b>		<b>0.00</b>
<b><u>Adjusted closing balance, March 31, 2022</u></b>		<b>\$ 10,420.12</b>

North Otter Elementary PAC  
General Account  
2022-03-31

**Opening bank balance, per statement** **\$ 31,070.08**

**Income**

Breakfast club donation (ACU + family contribution)	50.00
Service fee reversal	4.95
<b>Total Deposits</b>	<b>54.95</b>

**Expenses**

Food security	
Wellness	59.69
Bank service charges	4.95
<b>Total withdrawals</b>	<b>64.64</b>

**Closing bank balance, per statement** **\$ 31,060.39**

**Outstanding Cheques**

858 Breakfast club expenses (cheque lost, \$55.60 included in replacement)	0.00
871 NO Elementary (food security - hot lunch for families in need)	25.00
874 Breakfast club expenses	123.66
875 wellness	219.01
<b>Total outstanding cheques</b>	<b>367.67</b>

**Adjusted March 21, 2022 closing balance** **\$ 30,692.72**