

# North Otter Elementary PAC Meeting Minutes

## May 17, 2022

Minutes taken by: A.Kollewe

### Attendance:

K. Chilvers (KC) President	C. Walters (CW)	L. Powell (LP) Treasurer
K. Savage (KS) Vice President	C. Mishler (CM)	D. Woelders (DW)
A. Kollewe (AK) Secretary	C.Leeper (CL)	H. Dunn (HD)
J. Sutlow (JS)	R.May (RM)	L. Poole (LPo)
K. Wingate (KW)	K. Moffat (KM)	
	S.Spence (SS)	

### 1. Call to Order

KC called for a motion to call the meeting called to order at 7:03pm  
Motion KS; Second HD. Carried.

### 2. Land Acknowledgement

Given by KC

### 3. Approval of Agenda

KC called for a motion to approve the agenda  
Motion; KS. Second; LP. Carried.

### 4.Approval of Previous Meeting Minutes dated April 14, 2022

KC called for a motion to approve the PAC Minutes for the Meeting dated April 14, 2022.  
Motion; HD. Second; KS. Carried.

### 5. Message from Principal

Thank you to those who helped with the track meet. Lots of positive feedback from the students. Long weekend coming up, Pro-D day this Friday. Concentration is usually on the following year. Upcoming treat days. Welcome to Kindergarten event will be in person, new families can sign up for a time slot to visit the school June 1<sup>st</sup>, it would be early dismissal for current K's. Trying to get the Grade 7's over to Poppy for a tour of the school. There is a bussing availability issue so relying on parent volunteers for driving. Looks like next year there will be a K/1 split due to the number of K's. Class trips coming up in June. Carnival/Family Fun Night discussion, would need donations and parent volunteers. If anyone has any connections for donations for prizes or silent auction or volunteers, you can email [NorthOtterPac@gmail.com](mailto:NorthOtterPac@gmail.com)  
June 24<sup>th</sup> 4-7pm

### 6. Old Business

a. Busing for field trips

\$2000 was given to Grade 4-7 for Cultus lake. \$975 remaining in budget has gone to the school for bussing for the primary grades field trips.

## **7. New Business**

### a. Use of Gaming Grants for painting lines for playground games (VOTE) -KC

Quoted to repaint all the gaming lines. This would be 4 half courts, a key at the shorter hoop, hopscotch, 4 square, along with a coloured hop-scotch type area for the Kindergartens.

The quote came in at \$10,750. Discussion followed on quotes, pricing, pressure washing.

Vote in favor of using the gaming grant funds for repainting of gaming lines

Yay 9

Nay 0

### b. Music Program – Ms.Sutlow

Gratitude towards the PAC, talked about the donations and fundraising from PAC and parents. A class set of half sized keyboards was purchased from fundraising from the virtual Christmas concert. The adapters ended up costing more than thought.

Asking for help with \$1075 for power cables, surge protectors and overage on the pianos.

Another \$835; \$85 ukulele wall mounts, \$550 to complete djembes, \$200 for replacement bars and hardware.

The budget is in line with the costs asked for; Ms.Sutlow will go ahead with the purchase of these items.

### c. Use of Saleema Noon workshop budget item (VOTE)-KC

This was a budget item carried forward from last year that got pushed because of COVID, it was budgeted for this year. The year got busy and now there is not enough time to do it this year.

Vote to move the \$1700 to next year's budget under "health education" so that it may be used for Saleema Noon or other programs.

Yay 10

Nay 0

### d. Treasury Report-LP

LP went over the treasury report.

### e. Fundraisers - KC

- I. Hanging Baskets – we did not make the minimum but they still issued us \$112 in donations. This has dwindled the past few times so we may skip this fundraiser going forward.
- II. Neufeld's Farms – \$940 towards fundraising

- III. Freezie Fridays – Would need parent volunteers to make this work so that it is not always the same people taking this on.

#### f. DPAC Update

Still need a DPAC representative, meetings are virtual and report back at the PAC meetings. Discussions on mental health and wellness, diversity, SOGI.

Intervention resiliency, 2 registered clinicians in the school district. Supportive program geared towards 8-12s. Can do presentation to PACS. Talked about the childcare pilot project, government announcement of additional school in Willoughby area. School Food Guideline discussion.

#### g. Committee Updates

- I. Wellness – KC  
Bushra working on a staff appreciation lunch for the end of the year.
- II. Greenspace – KC  
Not a lot of opportunity to do anything with the weather. Sand still needs to be placed but has to be wheelbarrowed in, but the weather has not cooperated.
- III. Food Security (Breakfast/Lunch) – KC  
Breakfast program is running. Going into September looking for a new breakfast coordinator. Possibly have a replacement figured out but waiting to confirmation.  
Lunch program, there was a grant for President's Choice, received gift cards. These are being used for the food programs.  
Hot lunch; subway in April, A&W tomorrow, Donut day end of the month. June frozen yogurt day possibly and subway.

### **8. Open the floor for questions**

Question about families with food security for families. There is a backpack program throughout the year where food is sent home with students of families that need help with food security. Rotary and gift cards help through the summer.

### **9. Adjournment**

KC called for a motion to adjourn the meeting at 8:23pm  
Motion; KW. Second; HD. Carried.

**Next PAC Meeting will be our AGM on June 16th, 2022 @ 7pm via Zoom**

North Otter Elementary PAC  
General Account  
2022-04-30

**Opening bank balance, per statement** **\$ 31,060.39**

**Income**

Munch a lunch funds received	299.75
Scholastic Canada book fair	4,322.30
Neufelds - fundraiser in progress	1,059.00
Service fee reversal	4.95
<b>Total Deposits</b>	<b>5,686.00</b>

**Expenses**

Food security	25.00
Breakfast Club expenses	236.20
Wellness	219.01
Bank service charges	4.95
<b>Total withdrawals</b>	<b>485.16</b>

**Closing bank balance, per statement** **\$ 36,261.23**

**Outstanding Cheques**

877 NO Elementary Food Security	55.00
878 Scholastic book fair	4,322.30
879 NO Elementary G 7 Cultus bus fees	2,000.00
880 Subway	656.33
<b>Total outstanding cheques</b>	<b>7,033.63</b>

**Adjusted April 30, 2022 closing balance** **\$ 29,227.60**

North Otter Elementary PAC  
General Account  
2022-05-17

**Opening bank balance, per statement** **\$ 36,261.23**

**Income**

Munch a lunch funds received	1,118.21
Breakfast club donation (family contribution)	100.00
Neufelds - Profit \$939	4,309.00
Clearview Hanging Baskets Fundraiser Profit	112.00
Purdy's Easter fundraiser	333.90
Service fee reversal	0.00
<b>Total Deposits</b>	<b>5,973.11</b>

**Expenses**

Food security	55.00
Hot lunch expenses	656.33
Wellness	126.46
Scholastic Book Fair	4,322.30
Classroom funds	281.17
Busing fund - Cultus	2,000.00
PC Gift cards for food security	810.00
Bank service charges	0.00
<b>Total withdrawals</b>	<b>8,251.26</b>

**Closing bank balance, per statement** **\$ 33,983.08**

**Outstanding Cheques**

881 NO Elementary balance of busing fees	975.00
882 NO Elementary Gr 7 camp	1,400.00
885 Neufeld's	4,429.00
886 Hot lunch expense (chips and gatorade)	191.96
887 Hot lunch expense (A&W)	1,293.50
888 Food Security	65.75
889 Classroom Funds	65.23
<b>Total outstanding cheques</b>	<b>8,420.44</b>

**Adjusted May 17, 2022 closing balance** **\$ 25,562.64**